

## Questions to consider and guidance before attending your event at Grafham Water Sailing Club for sailors, parents and authorised guests

### **Before you leave home:**

Please watch our guidance video <https://www.grafham.org/wp-content/uploads/2020/10/Club-Guide.mp4>

- **You are making an active OPT IN choice to take part in this event, go on the water and understand that you increase your risk and therefore household risk of exposure to COVID 19.**
- Please comply with any Government travel restrictions in force in the area you are travelling from. If new restrictions have been imposed since you entered the event, meaning you can no longer travel, you will be entitled to a refund of your entry fee. Please contact the Club office or your Class Association depending on how you have entered.
- A quick health check:
  - Have you had or been in contact with anyone with a positive Covid-19 test within the last 14 days?
  - Have you shown or suffered from any symptoms of Coronavirus within the past 14 days?
  - Have you had close or physical contact with anyone showing or suffering symptoms of Coronavirus within the past 14 days?
- If you have answered YES to any of the questions, please STAY AT HOME and do not attend the event.
- Have you prepared yourself due to the lack of changing and shower facilities?
- Have you read the GWSC Covid-19 procedures on our web site <https://www.grafham.org/covid-19-operating-procedures.html> ?
- Do you have your hand sanitiser and face covering?

### **On entry to the site:**

- The club is required to request everyone who visits the site to scan the NHS Covid-19 QR code or register manually.
- If you do not already have the App on your mobile device please install it before arrival.
- The QR code is displayed at multiple sites on the building and around the grounds; please open the App and scan it every time you visit the site
- If you are unable to use the App, please complete a registration slip inside the entrance to the downstairs Café.

### **Camping and overnight:**

- The Clubhouse toilets will be available over the weekend. There is also a Portaloo toilets for use on the west side of the clubhouse.

**Ashore at the venue:**

- Unless camping overnight, please do not arrive at the venue before 0915.
- The changing rooms will be accessible using a tally system with a limit of 20 men or 10 ladies using them at any one time. All bags must be removed and returned to cars after changing. The communal men's showers are restricted to a maximum of three people at a time.
- Toilet facilities will be limited and operating on a one-way system. During clubhouse opening times these must be entered via the steps at the main entrance of the club house and the one-way system followed exiting down the external staircase. No more than 2 at a time. There are soap and sanitisers in place, please use them.
- Boat parking will be controlled.
- Look to minimise time in the boat park.
- Maintain Social distancing of 2m with all outside your bubble.
- Avoid sharing touch points and when you do, wash your hands straight afterwards: hoses, door handles, flushes, etc.
- Expect to wear a face covering when you are indoors.
- Launching is likely to take longer than usual, please allow extra time to do this.
- Launch and recover down the slipways allocated, observe social distancing and also reduce touch points and cross contamination. See the site map attached below.
- Once in the water, move your trolley to one side to keep the slipway clear for other users. Trolleys must not be stacked.
- On return, if sails need to be dropped before recovering boat, do this on one side of the slipway so that it remains clear.
- Unless it is essential, do not handle any trolley but your own
- Authorised guests (non-sailors), have a plan what you will do when your sailors are on the water - there may be no indoor space to wait in and it is illegal to gather indoors in groups larger than 6 people.
- The Official Notice Board and all communication with the race office will be done electronically, so please bring your mobile device. The Notice Board can be accessed via <https://www.grafham.org/online-noticeboard.html>. Email for use during the event notices will be [office@grafham.org](mailto:office@grafham.org)

**Wash down:**

- Boats must be washed down before leaving the Club to comply with CCD guidance. The main wash down facility is above the slipway to the west of the clubhouse. A separate wash down facility may be available above the east slipway if launching is advised from there

**While afloat at the event:**

- To avoid unnecessary contact with safety crews only go on the water if your sailing skills are of a standard that enables you to right your boat unaided and return to the shore under the prevailing weather conditions on the day.
- Maintain social distancing on the water, avoid rafting with other boats
- In crewed dinghies, have you appropriate measures in place to follow the RYA Guidance on sailing & racing with participants from different households during COVID-19 in England <https://www.rya.org.uk/SiteCollectionDocuments/clubs/RYA%20Sailing%20%26%20Racing%20in%20Mixed%20Households.pdf>
- Carry your own personal supply of food, drink and kit, you will not be able to deposit your dry bags in the safety boats.

**Results:**

- Will be published online as soon as possible after the completion of racing on the GWSC web site.

**Prize giving:**

- Prize arrangements are described in the race briefing.

**Cafe:**

- Face covering to be worn when ordering and collecting food. Follow the one way system, entering via the door facing the lake. Sanitiser is placed next to entrance and exit doors. Card payments only, contactless preferred.
- Breakfasts will be available from 0830 each day.

**Consideration for people working at the event (race management teams, coaches, volunteers):**

- They are in a work environment. Please respect their social distancing of 2m.
- Coaches may be working with many other groups of sailors; please help them to stop cross infection to these groups.

**GWSC Site map**



**Sailing Instructions begin on the next page.**



[DP] before a rule indicates that penalty other than disqualification may be applied by the Race Committee

### 1. RULES

- 1.1. The event is governed by the rules as defined in *The Racing Rules of Sailing 2021 - 2024*.
- 1.2. Entrants and authorised guests are temporary members of Grafham Water Sailing Club during the period of the event and shall comply with Club Rules and Bylaws. *Failure to observe these may result in exclusion from the club premises.*
- 1.3. Competitors should note that Grafham Water Sailing Club implements the RYA Racing Charter and that they will be expected to sail in compliance with it. The Charter can be found at the front of the RYA edition of the Racing Rules of Sailing (the yellow pages after the definitions), or on the RYA website at [www.rya.org.uk/racingrules](http://www.rya.org.uk/racingrules).

#### 1.4 SAIL NUMBERS

- 1.4.1A boat shall not race with an incorrect sail number unless she has notified the Race Committee at registration. Even when such confirmation is received the Race Committee does not have the authority to amend the requirements of class rules. As a result, a boat could be protested for failing to comply with class rules.

### 2. CHANGES TO SAILING INSTRUCTIONS

- 2.1. Any change to the sailing instructions will be posted not less than 45 minutes before the start of any race affected except that any change to the schedule of races will be posted by 2000 on the day before it will take effect.

### 3. COMMUNICATIONS WITH COMPETITORS

- 3.1. Notices to competitors will be posted on the official notice board located at <https://www.grafham.org/online-noticeboard.html>.
- 3.2. The race office is located on the first floor of the club house, telephone 01480 810478, email [office@grafham.org](mailto:office@grafham.org)
- 3.3. From the first warning signal until the end of the last race of the day, except in an emergency, a boat shall not make voice or data transmissions and shall not receive voice or data communication that is not available to all boats.

### 4. CODE OF CONDUCT

- 4.1. [DP] Competitors and support persons shall comply with reasonable requests from race officials.
- 4.2. [DP] Competitors and support persons shall handle any equipment by the organizing authority with care, seamanship, in accordance with any instructions for its use and without interfering with its functionality.

### 5. SIGNALS MADE ASHORE

- 5.1. Signals made ashore will be displayed on flagpole 2 on the foreshore in front of the Clubhouse.
- 5.2. When flag AP is displayed ashore '1 minute' is replaced with 'not less than 30 minutes' in the Race Signal AP.

### 6. SCHEDULE OF RACES

- 6.1. Scheduled Race times

		Scheduled Warning Signal Start 1	Scheduled Warning Signal Start 2
Race 1	29 <sup>th</sup> May 2021	1157	1201
Race 2 & 3	Back to back after race 1		
Race 4	30 <sup>th</sup> May 2021	1027	1031
Race 5 & 6	Back to back after race 4		

- 6.2. One extra race per day may be sailed, provided that no class becomes more than one race ahead of schedule and the change is made according to SI 2.1.
- 6.3. To alert boats that a race or sequence of races will begin soon, the orange starting line flag will be displayed with multiple sound signals at least one minute before the warning signal is made.

6.4. On the last day of the regatta no start signal will be made after 1500hrs.

## 7. FLEET FLAGS

7.1. The Fleet flags are:

Start 1- Flag O     Start 2- Flag F

## 8. RACING AREA

8.1. The racing area is expected to be at the west section of the lake.

## 9. THE COURSES

9.1. The diagram in SI Addendum A shows the course, including the approximate angles between legs, the order in which marks are to be passed, and the side on which each mark is to be left.

## 10. MARKS

10.1. Marks are described in ADDENDUM A.

## 11. AREAS THAT ARE OBSTRUCTIONS

11.1. The following areas are designated as obstructions:

11.1.1. The prohibited area at the West end of the water is an obstruction. Its boundary is a line of small yellow buoys forming its eastern boundary.

11.1.2. Each fishing boat, and an area extending 20 metres in any direction from the fishing boat is a prohibited area and an obstruction.

11.1.3. A safety boat in close attendance to a craft or competitor in difficulty is a prohibited area and an obstruction. Boats must not sail between the safety boat and the craft or competitor that is in difficulty.

## 12. THE START

12.1. Races will be started as below. This changes RRS26.

Minutes before starting signal	Visual signal	Sound	Means
3	Class flag	One	Warning Signal
2	P, U, or black flag	One	Preparatory Signal
1	Preparatory flag removed	One long	One minute
0	Class flag removed	One	Starting signal

Note that the warning signal for start 2 will be made at least one minute after start 1

12.2. The starting line is between a staff displaying an orange flag on the committee boat at the starboard end and the course side of the port-end starting mark which will a dan buoy displaying an orange flag.

12.3. [DP] Boats whose warning signal has not been made shall avoid the starting area during the starting sequence for other races.

12.4. A boat that does not start within 3 minutes after her starting signal will be scored Did Not Start without a hearing. This changes RRS A5.1 and A5.2.

## 13. CHANGE OF THE NEXT LEG OF THE COURSE

13.1. Marks will not be moved during a race.

## 14. THE FINISH

14.1. The finishing line will be the same as the starting line except that the port end mark may be moved after the start to reduce the length of the start/finish line. (In a change to RRS 33, this change to the course will not be signalled).

14.2. All boats will sail for approximately 40 minutes. At the end of this time and completely at the Race Officer's discretion TWO sound signals will be made and Flag S flown to signify that the race is to be finished. Each boat will then finish as it crosses the finish line at the end of the lap that it is sailing when the race is shortened and this time will be used for calculating results. This changes RRS 32.SHORTENED COURSE

14.2.1. Regardless of where Flag 'S' is displayed on the Committee Boat, the Finish Line will as described in SI 14.1.

## 15. PENALTY SYSTEM

15.1. The Scoring Penalty, RRS 44.3, applies.

15.2. RRS 44.1 is changed so that the Two-Turns Penalty is replaced by the One-Turn Penalty.

15.3. Boats that fail to pass through the upwind gate (see Attachment A) will not be disqualified but will be credited only with the number of laps they have sailed correctly.

## 16. TIME LIMITS

16.1. The Mark 1 Limit, Race Time Limit (see RRS 35), and the Finishing Window are shown in the table below.

Mark 1 Time Limit	Race Time Limit	Finishing Window
20 mins	90 mins	20 mins after 1 <sup>st</sup> boat in that start finishes.

16.2. If no boat has passed the first mark within the Mark 1 Time Limit, the race start will be abandoned.

16.3. The Finishing Window is the time for boats to finish after the first boat sails the course and finishes. Boats failing to finish within the Finishing Window, and not subsequently retiring, penalised or given redress, will be scored Time Limit Expired (TLE) without a hearing. A boat scored TLE shall be scored points for the finishing place one more than the points scored by the last boat that finished within the Finishing Window. This changes RRS 35, A5.1, A5.2 and A10.

16.4. Failure to meet the Target Time will not be grounds for redress. This changes RRS 62.1(a).

## 17. HEARING REQUESTS

17.1. The protest time limit is 45 minutes after the last boat in that start finishes the last race of the day or the race committee signals no more racing today, whichever is later. The time will be posted on the official notice board.

17.2. Hearing request forms are available from the race office.

17.3. Notices will be posted no later than 30 minutes after the protest time limit to inform competitors of hearings in which they are parties or named as witnesses. Hearings may be held in the protest room, or remotely at the time stated in the posted notice. Hearings may be held remotely after the event, the parties involved will be advised by email of the arrangements.

17.4. Notices of protests by the race committee or protest committee will be posted to inform boats under Rule 61.1(b).

### 17.5. RYA Arbitration

17.5.1. The exoneration Penalty and the RYA Arbitration of the RYA Rules Disputes Procedures will be available. Decisions from RYA Arbitration can be referred to a protest committee but cannot be reopened or appealed. See the Official Notice board for details.

## 18. SCORING

18.1. The scoring system is APPENDIX A

18.2. One race is required to be completed to constitute a series.

18.3. When fewer than four races have been completed, a boat's series score will be the total of her races scores.

18.4. When four or more races have been completed, a boat's series score will be the total of her race score, excluding her worst score.

## 19. SAFETY REGULATIONS

19.1. [DP] A boat that retires from a race shall notify the race committee at the first reasonable opportunity. If this is not done before returning to shore, than please inform the race office promptly once ashore.

## 20. REPLACEMENT OF CREW OR EQUIPMENT

20.1. Unless otherwise specified in class rules, for the series of races comprising this event only the helm named on the entry form will be eligible.

20.1.1. For two person classes:

20.1.1.1. the registered helm may swap with the registered crew.

20.1.1.2. the registered helm may sail with different crews.

20.1.1.3. the registered crew may sail in the registered boat with a crew other than the registered helm but must seek approval of the Race Committee. This will be deemed a separate entry: no additional entry fee will be charged but their results cannot be combined with the registered helm's results.

20.1.2.

20.1.2.1. Substitution of competitors will not be allowed without prior written approval of the race committee

## 21. EQUIPMENT AND MEASUREMENT CHECKS

21.1. A boat or equipment may be inspected at any time for compliance with the relevant class rules, notice of race and sailing instructions.

21.2. [DP] When instructed by a race official on the water, a boat shall proceed to a designated area for inspection..

**22. SUPPLIED BOATS-not used.**

**23. OFFICIAL VESSELS-not used**

**24. (DP) SUPPORT VESSELS**

24.1. Support vessels shall not be allowed

**25. TRASH DISPOSAL**

25.1. Trash may not be placed aboard official race committee vessels.

**26. BERTHING**

26.1. (DP) Boats shall be kept in their assigned places while in the boat park.

**27. HAUL OUT RESTRICTIONS – Not used**

**28. DIVING EQUIPMENT AND PLASTIC POOLS – Not used**

**29. PRIZES**

29.1. Prizes will normally be given as stated in the NoR.

**30. RISK STATEMENT**

RRS 3 states Rule 3 of the Racing Rules of Sailing states: 'The responsibility for a boat's decision to participate in a race or to continue racing is hers alone.'

Sailing is by its nature an unpredictable sport and therefore inherently involves an element of risk. By taking part in the event, each competitor agrees and acknowledges that:

- (a) They are aware of the inherent element of risk involved in the sport and accept responsibility for the exposure of themselves, their crew and their boat to such inherent risk whilst taking part in the event;
- (b) They are responsible for the safety of themselves, their crew, their boat and their other property whether afloat or ashore;
- (c) They accept responsibility for any injury, damage or loss to the extent caused by their own actions or omissions;
- (d) Their boat is in good order, equipped to sail in the event and they are fit to participate;
- (e) The provision of a race management team, patrol boats and other officials and volunteers by the event organizer does not relieve them of their own responsibilities;
- (f) The provision of patrol boat cover is limited to such assistance, particularly in extreme weather conditions, as can be practically provided in the circumstances;
- (g) It is their responsibility to familiarise themselves with any risks specific to this venue or this event drawn to their attention in any rules and information produced for the venue or event and to attend any safety briefing held for the event.

**31. INSURANCE**

31.1. Each participating boat shall be insured with valid third-party liability insurance with a minimum cover of £2 million per incident or the equivalent.

**32. OTHER INFORMATION**

**32.1. SIGNALS MADE ASHORE**

32.1.1. The safety flags below are flown in the flag pole near the coxswains shed.

32.1.2. A RED FLAG – no launching, if afloat together with a long sound signal from shore the lake is closing in 30 minutes and you must be ashore within this period. Repeated sounds, come ashore immediately.

32.1.3. A RED YELLOW FLAG means the water is closed with exceptions, see the monitor or notice boards in the Café about exceptions

32.1.4. A BLUE AND WHITE experienced windsurfers only (wind at 28kts or higher)

32.1.5. A BLACK flag indicates that wet or dry suits must be worn at all times whilst afloat

32.1.6. A BLUE AND GREEN flag indicates the presence of BLUE GREEN ALGAE in the reservoir and care should be taken whilst afloat and during launching and recovery of boats.

**32.2. EMERGENCY MEETING POINT**

- 32.2.1. If you are involved in an emergency and you need to go to or direct others (including an emergency service such as an ambulance) to the Emergency Meeting Point at the Coxswain's Shed **52° 17.49 N, 000° 18.85 W**. Should aid be needed elsewhere on site, club staff and/or volunteers will divert resources there.
- 32.2.2. If you call an emergency service, you **must** inform a Staff Member (Coxswain or Office) so that GWSC can invoke its Emergency Protocol.
- 32.2.3. Grafham Water Sailing Club, Chichester Way, Perry, Cambridgeshire PE28 0BU
- 32.2.4. Telephone 01480 810478

32.3. **BRIEFING** - There will be no formal, live briefings, any relevant notices will be posted on the GWSC on line Notice Board <https://www.grafham.org/online-noticeboard.html>

#### ADDENDUM A – COURSE(S) AND MARKS

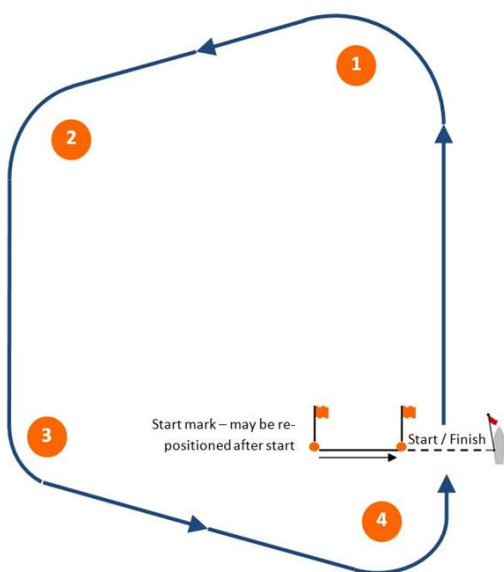
The Start/Finish line is an obstruction when sailing downwind. After starting, boats must not pass through the Start/Finish line in a downwind direction.

#### MARKS

Marks 2, 3, & 4 will be ORANGE pillar buoys, mark 1 will be an ORANGE pillar with a chequered band.

The Start/Finish line outer limit will be an Orange Dan Buoy with an ORANGE flag.

Mark rounding order - Start - 1 – 2 - 3 – 4 – Start/Finish and repeat



**Grafham Water Sailing Club**, Perry, Huntingdon, Cambs. PE28 0BU.  
Tel: 01480 810478 Email: [office@grafham.org](mailto:office@grafham.org) Website: [www.grafham.org](http://www.grafham.org)



**Race briefing on next page**



# Race Briefing

Welcome to Grafham. Please do take note of all our COVID operating requirements, as it essential that these are followed.

Launching is likely to take longer than usual, please allow extra time to do this, remembering to follow the COVID rules.

Out on the water, what I don't want to be doing is having lots of 'practice starts'!  
The allocation of boats into the two starts can be found at  
<https://www.grafham.org/online-noticeboard.htm>

Only the first few boats will receive a sound signal at the finish because the hooter makes it difficult to hear the sail numbers and times being called.

The support boats and committee boats are unable to accept trash and any personal belongings.

We don't want protests! If you break a rule, please do the required penalty turn.

## **Results:**

Will be published online as soon as possible after the completion of racing.

## **Prize giving:**

The prize giving will take place outside the clubhouse on the lakeside. This will be 75 minutes after the last boat finishes the last ace of the day, or the Race Committee signals no more racing, whichever is the sooner. The time will be posted on the online noticeboard.

## **Food**

The Saturday post-race pasta can be collected from outside the café on return to shore

Before leaving the site, all boats and trolleys must be washed down using the pressure washers.

Good luck

Nigel Denchfield RO